LABOR CONTRACTOR TO PROVIDE MAN POWER (SECURITY STAFF)

NFC Institute of Engineering & Fertilizer Research, Faisalabad (IE&FR) is a subsidiary of National Fertilizer Corporation a state enterprise working under Ministry of Industry & Production Government of Pakistan, requires quotations to provide armed security guards from the companies having sound financial position. The conditions for the quotation are as follows.

1) It is absolutely essential for the applicant that he should not be black listed from government / semi government departments and in this regard provide affidavit on Company’s letter- head-pad.

2) The requirement of armed security guards will be in the range of approximately 20 per day (Morning & night shifts) however, number can be increased or decreased as per requirement / discretion of management.

3) Out of total requirements of armed Security guards 50% should be from trained civilian and 50% from retired army personals.

4) Minimum wages rate will be applicable, as announced by the Government.

5) Quotation should be inclusive of all type of taxes like Income tax, General Sales Tax (GST), Social Security, EOBI or any other applicable levies of the Government.

6) Along-with the quotation following documents must be attached.

   a) Company profile containing documentary proof regarding supply of armed security guards to the government / semi government departments.

   b) Valid certificates issued by EOBI and Social security Institutions.

   c) Bank statement for the last six months.

   d) In case of partnership photocopy of partnership deed should be submitted.

   e) Security company should be registered with government of Punjab (attested copy of certificates should be attached).

   f) Bids should be accompanied by a pay order in favor of NFC-IE&FR, Faisalabad for an amount equivalent to 2.5% of the total contract amount for one year, as bid money along with attested copies of CNIC and NTN certificates. The bid money will be refunded to unsuccessful bidders within seven working days from the date of opening the bids.
7) Successful applicant should submit pay order/Bank draft of Rs.250,000/- (Rupees two hundred and fifty thousand only) or equivalent to one month salary, which ever is higher as security deposits in favor of NFC-IEFR, Faisalabad within ten days of the award of contract otherwise contract will be cancelled and bid money (2.5%) will be forfeited in favor of NFC-IE&FR. The security money will be reimbursed after one month on successful completion of the contract and clearance from respective authorities, under the compliance of terms & conditions of the contract while, Director NFC-IE&FR will be the sole arbitrator in case of any dispute / discrepancy.

8) Initially contract/agreement will be made for the period of one year which will be effective from 1st January 2014 to 31st December 2014.
   In accordance to the conditions mentioned above the quotation should be submitted by 16th December, 2013 at 10:30 AM at the Admin Department which will be opened on the same day at 1:00 PM in the office of undersigned.
   Senior Manager (Persl. & Admin.) reserves the right to reject or accept any or all quotations by assigning reason, if any. Further, incomplete quotations will be rejected.

(Muhammad Daud Ali Alvi)
Sr. Manager (Persl. Admin.)
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